



**ANNUAL MEETING OF
THE BOARD OF DIRECTORS OF THE
DOROTHY M. SAKAZAKI
ENVIRONMENTAL ENDOWMENT FUND**

AGENDA

MAY 8, 2025, 03:30 PM PACIFIC TIME
BOARD ROOM, 3800 ARTHUR ROAD, MARTINEZ, CALIFORNIA

NOTICE: Members of the public may address the Board of Directors on any item of interest that is within the subject matter jurisdiction of the Board. Individuals who wish to speak should furnish their name and address to the secretary and the agenda item number. Individuals will be heard during the Board's consideration of the item. If the item is not listed on the agenda, the individual should describe the subject matter to the secretary, and it will be called under agenda item "Public Comment." The time limit is three (3) minutes subject to reasonable modification by the Chairman. If you have a physical impairment that requires special accommodations to participate, please call the MVSD Board Secretary's office at least 24 hours in advance of the meeting at 925-228-5635.

Any writings or documents provided to the majority of the Board of Directors after the distribution of the agenda packet regarding any item on the Agenda will be made available for public inspection in the Mt. View Sanitary District Office at 3800 Arthur Road during normal business hours.

1. CONVENE THE ANNUAL MEETING OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND BOARD OF DIRECTORS

2. ROLL CALL OF DIRECTORS

3. PUBLIC COMMENT

4. CONSENT CALENDAR
 - A. APPROVE THE MINUTES OF THE FEBRUARY 13, 2025, SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND

5. NEW BUSINESS

A. DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND ANNUAL REPORT

1. RECEIVE REPORT FROM STAFF.
2. COMMENT AND PROVIDE DIRECTION AS MAY BE REQUIRED.
3. CONSIDER ADOPTION OF A MOTION ACCEPTING THE ANNUAL REPORT FOR THE YEAR ENDING DECEMBER 31, 2024.
4. CONSIDER ADOPTION OF A MOTION ACCEPTING THE ANNUAL REGISTRATION RENEWAL FEE REPORT AND THE TREASURER'S REPORTS TO THE ATTORNEY GENERAL OF CALIFORNIA AND THE FEDERAL IRS 990 FORM AND AUTHORIZE THE DMSEEF PRESIDENT TO EXECUTE THE FORMS.

B. DOROTHY M. SAKAZAKI ENVIRONMENTAL ENDOWMENT FUND (DMSEEF) – CONFLICT OF INTEREST POLICY PERIODIC REVIEW

1. RECEIVE REPORT FROM STAFF AND CONDUCT THE REQUIRED PERIODIC REVIEW OF THE ATTACHED CONFLICT OF INTEREST POLICY
2. CONSIDER ADOPTION OF A MOTION FINDING AS FOLLOWS:
 - a. BASED UPON THE FACT THAT DIRECTORS AND STAFF DONATE THEIR TIME WITHOUT ANY COMPENSATION, CURRENT COMPENSATION ARRANGEMENTS AND BENEFITS ARE REASONABLE; AND
 - b. CURRENT OPERATIONS CONFORM TO THE ORGANIZATION'S WRITTEN POLICIES, ARE PROPERLY RECORDED, REFLECT REASONABLE INVESTMENT OR PAYMENTS FOR GOODS AND SERVICES, FURTHER CHARITABLE PURPOSES, AND DO NOT RESULT IN INUREMENT, IMPERMISSIBLE PRIVATE BENEFIT OR IN AN EXCESS BENEFIT TRANSACTION
 - c. ARRANGE WITH THE BOARD SECRETARY TO EXECUTE THE ANNUAL STATEMENT

C. GARDENS AT HEATHER FARM TASK ORDER NO. 3 TO AGREEMENT 23-0004

1. RECEIVE REPORT FROM STAFF
2. CONSIDER ADOPTION OF A MOTION APPROVING TASK ORDER NO. 3 WITH GARDENS AT HEATHER FARM AND AUTHORIZING THE BOARD PRESIDENT TO EXECUTE TASK ORDER NO. 3 WITH A NOT-TO-EXCEED LIMIT OF \$60,000 FOR FISCAL YEAR 2025-2026

6. FUTURE BOARD ITEMS

- A. REQUESTS AND DIRECTIVES FOR FUTURE MEETINGS

7. ADJOURN TO THE RESUMED MT. VIEW SANITARY DISTRICT REGULAR BOARD MEETING